Education

Master of Education, Adult Education and Training Colorado State University, Fort Collins, CO	Expected December 2016
Bachelor of Science, Community Health University of Maryland, College Park, MD	May 2006
University Honors Program Citation	May 2004

Experience

Public Education Assistant

July 2006-January 2013

American Kidney Fund, Rockville, MD

- Drafted and managed the development of health education brochures, fact sheets and web content
- Produced, piloted and evaluated three public education projects, including kidney disease prevention toolkit, workbook for children with kidney disease, and planner for chronic kidney disease patients
- Assisted with professional education activities, including presentations at two professional conferences and the development of a six-module online course for renal professionals
- Lead an internship program, supervising over a dozen undergraduate public health interns
- Conducted "Kidney 101" trainings as part of new employee orientations, individually and in groups
- Organized employee wellness initiatives, including a lunch-and-learn program and walking contest
- Handled the departmental budget and reported directly to the vice president and senior leadership during transitional periods between directors
- Provided information and resources to patients and the general public via phone and email through the organization's national, toll-free HelpLine
- Received the organization's Teamwork Award in 2008 for assisting with the launch of the new website

Health and Wellness Intern

January 2006-May 2006

Adventist Healthcare, Rockville, MD

 Conducted presentations and assisted with health fairs, screenings, classes and other events in the community

Data Collection Specialist

Westat Research, Gaithersburg, MD

• Interviewed participating medical providers for the Medical Expenditure Panel Survey (MEPS)

Graduate Secretary

Human Development Department, University of Maryland, College Park, MD

• Organized and managed files on 120 graduate students and applicants

Certification

Certified Health Education Specialist National Commission for Health Education Credentialing

Activities

Key Spouse

July 2014-January 2016

April 2010

• Coordinated support and served as a resource person for families in the unit

Gaithersburg/Germantown Jaycees

- Served on the chapter's Board of Directors as the Membership Development Vice President in 2009
- Co-chaired two of the chapter's signature projects, including a Read Across America event for children at the Gaithersburg Library and fundraising through the Germantown Oktoberfest Biergarten

November 2004-January 2006

March 2008-March 2012

June 2005-Augu